

The regular meeting of the Board of Township Trustees, Newbury Township was called to order at 7:30 p.m., February 5, 2014 with Ms. Blair, Mr. Skomrock and Mr. Quigley present.

Minutes of the last January meeting were not available and would be approved when available at the next meeting.

Ms. Mansfield was not in attendance and no financials were presented. Minutes are taken by Marge Hrabak.

Ken Fagan presented the Trustees with the Fire Dept. Contract for review and approval. He said the contract was left as is – at the reduced amount of \$50,000 annually. Discussion continued regarding the future savings generated via the EMS billings that would be added to the contract. Mr. Quigley stated that the township has no money now; the contract should stay at \$50,000.

Ken said the Fire Dept. has started a building fund to save up for needed building renovations. He also explained that pre-requisite EMS paperwork was currently in process before soft billing could begin this year.

Mr. Skomrock reminded all that short and long term dollar needs will be reviewed at the February 12, 2014 Budget Meeting for the fiscal officer annual allocations.

Mr. Quigley gave a brief summary of reduction of township revenues; no windfall inheritance tax, no capital assets tax, 50% then 25% cuts and possibly more cuts to come.

Mr. Zimperman said that revenues go back for township services. He cited their cooperative work on the new Fire Dept. roof. Mr. Quigley agreed this was not adversarial: "what's best for the Fire Dept. is best for the township". In today's tax world each department supports itself. Ken said that's why they were saving for future renovation and expansion.

Mr. Quigley assured the Fire Dept. they could rely on their 1<sup>st</sup> quarter payment to be the same as last year. He said it would be helpful to know the cost of their projects 2 and 5 years hence. The timing of future levy renewals was discussed; staggered levies were best.

Ms. Zimperman gave the sexton report: \$850 was owed on the Krautz burial. Sue Wagner to write a letter requesting payment. Maps still need verification and updating. Backup information: 1 copy of each map is at the sexton's house, the other at the Town Hall. Map reprint costs? Marcia has copies of everything. Mr. Quigley asked Ironman to estimate annual cemetery maintenance costs. Flush monument markers were discussed – to be introduced in newly opened areas.

Mr. Zimperman re-capped the Bell Rd. house fire with multi Fire Dept. cooperation. He said he had given Marcia a report on the Road Dept.'s needed upgrades and replacements – with about \$15,000 for a replacement mower. Renting equipment is limited by the department's ability to haul heavier machinery. Glen asked for estimates 5 to 6 years out: "x" dollars per item.

Mr. Quigley asked to have the township logo displayed on all equipment: an official recognizable Newbury "brand". He asked Mr. Zimperman to supply costs and schedule estimates for striping and guardrail replacements to be included in future budget bids. Mr. Quigley invited all department employees who wished to invest in further secondary education to improve job performance to investigate possible Kent Extension courses.

The on-going drainage problems in Winfield Park were discussed: background of original development, township right-of-way responsibilities, engineer's recommendations, larger pipes for stormwater run-off, lower pond depth, costs, etc. Township would need

permission to work on swales on private property. Mr. Quigley will investigate state stormwater grants.

Mr. Skomrock cited the law that prohibits cell phone plug-ins in commercial vehicles. He submitted a policy stating compliance for employees to sign and return to Ms. Mansfield to file. In case of an accident, the township could be responsible and/or the individual could be liable in a civil case.

Mr. Zimperman reported 138 911 calls for January with the report forwarded to Marcia.

Mr. Quigley presented the resolution 20140205-01 authorizing the Auditor to assign house numbers and street addresses within Newbury Township that passed by unanimous vote.

Discussion followed regarding the condition of the salt storage shed; whether to erect a new structure or repair the one we have. Managing drainage and water run-off issues (hazardous waste) need resolution prior to any rework. With projected cost of a new building at \$500,000 it was decided to “fix what we have”. Roofing shingles vs. steel or plastic, skylights to be evaluated. Specifications will be needed prior to sending out bid requests.

**Warrants approved by signing prior to or at this Meeting:**

Warrant number	Date	Vendor	Amount	Status
5-2014	2/3/14	Middlefield Bank	\$1,678.38	O
6-2014	1/31/14	Medical Mutual Of Ohio	\$5,015.33	C
29767	1/26/14	Turney Home and Auto	\$40.92	O
29768	1/26/14	Waste Management of Ohio Inc.	\$13.51	O
29769	1/26/14	First Energy	\$1,580.49	O
29770	1/26/14	The Soloar Group-Part Div	\$40.00	O
29771	1/26/14	Junction Auto Sales Inc.	\$29.51	O
29772	1/26/14	Medical Mutual Of Ohio	\$5,832.24	O
29773	1/26/14	Bureau of Workers' Compensation	\$7,201.61	O
29774	1/29/14	Morton Salt Inc.	\$1,521.02	O
29775	1/29/14	Chagrin Oil & Gas Co. Inc.	\$2,155.66	O
29776	1/29/14	Geauga County Maple Leaf	\$94.60	O
29777	1/29/14	Windstream	\$337.12	O
29778	1/29/14	First Energy	\$1,479.72	O
29779	1/29/14	OTARMA	\$1,520.65	O
29780	1/29/14	Geauga County Treasurer	\$1,731.83	O
29781	1/29/14	Ray Fidel	\$130.00	O
29782	1/29/14	Lou Tomsic Jr.	\$150.00	O
29783	1/29/14	Mary Lee Brezina	\$90.00	O
29784	1/29/14	William Skomrock, Sr.	\$130.00	O
29785	1/29/14	Chris Yaecker	\$145.00	C
29786	1/29/14	Ed Meyers	\$140.00	O
29787	1/29/14	Dominion East Ohio Gas	\$506.03	O
29788	2/3/14	Janice M. Blair	\$733.20	O
29789	2/3/14	Randal O. Hollis	\$1,757.21	O
29790	2/3/14	Randal R. Hollis	\$954.33	O
29791	2/3/14	Marge Hrabak	\$168.55	O
29792	2/3/14	Michael J Joyce	\$794.15	O
29793	2/3/14	George Mansfield	\$1,905.87	O
29794	2/3/14	Marcia J. Mansfield	\$774.24	O
29795	2/3/14	Timothy A. Mansfield	\$2,044.98	O
29796	2/3/14	Glen E. Quigley	\$775.35	O
29797	2/3/14	William J. Skomrock Jr.	\$556.18	O

29798	2/3/14	Susan R Wagner	\$239.11	O
29799	2/3/14	Douglas J. Zimperman	\$2,105.25	V
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29800	2/3/14	Douglas J. Zimperman	\$2,097.16	O
29801	2/3/14	Ohio Public Employees Deferred Comp. Program	\$450.00	O
29802	2/3/14	Treasurer of State	\$411.74	O
29803	2/3/14	Ohio Public Employees Retirement System	\$7,228.29	O
29804	2/5/14	Krista Zimperman	\$300.00	O
29805	2/5/14	Susan Wagner	\$63.37	O
29806	2/5/14	VSP	\$137.59	O
29807	2/5/14	Delta Dental	\$435.42	O
29808	2/5/14	M.T. Business Technologies	\$24.00	O
29809	2/5/14	Speedway SuperAmerica	\$107.40	O
29810	2/5/14	Chagrin Oil & Gas Co. Inc.	\$1,389.67	O
29811	2/5/14	Patsy Keyes	\$275.00	O
29812	2/5/14	Hans' Truck & Trailer Repair, Inc.	\$518.50	O
29813	2/5/14	Tractor Supply Co.	\$18.98	O
29814	2/5/14	Sunrise Springs Water Co. Inc.	\$105.00	O
29815	2/5/14	Business Card	\$493.89	O
29816	2/5/14	Burnham & Flower of Ohio, Inc.	\$120.00	O

**Purchase Orders approved by signing prior to or at this meeting:**

P.O.

Number	Date	Vendor	Amount
2-2014	1/25/14	Medical Mutual Of Ohio	\$67,794.70
3-2014	1/25/14	Klerco Construction	\$4,300.00
4-2014	1/25/14	Newbury Volunteer Fire Department	\$230,000.00
5-2014	1/28/14	ABCO Distribution, Inc.	\$230.00

**Blanket Purchase Orders approved by signing prior to or at this meeting:**

P.O.

Number	Date	Vendor	Amount
15-2014	1/25/14	various	\$4,500.00
16-2014	1/25/14	various	\$2,000.00
17-2014	1/25/14	various	\$1,000.00
18-2014	1/25/14	various	\$1,500.00
19-2014	1/25/14	various	\$2,000.00
20-2014	1/25/14	various	\$3,000.00
21-2014	1/25/14	various	\$6,000.00
22-2014	1/25/14	various	\$11,000.00
23-2014	1/25/14	various	\$900.00
24-2014	1/25/14	various	\$700.00
25-2014	1/25/14	various	\$1,000.00
26-2014	1/25/14	various	\$2,000.00
27-2014	1/25/14	various	\$4,000.00
28-2014	1/25/14	various	\$38,000.00
29-2014	1/25/14	various	\$22,000.00
30-2014	1/25/14	various	\$10,000.00
31-2014	1/25/14	various	\$5,000.00
32-2014	1/25/14	various	\$70,000.00
33-2014	1/25/14	various	\$15,000.00
34-2014	1/25/14	various	\$12,000.00
35-2014	1/25/14	various	\$120,000.00

36-2014	1/25/14	various	\$1,700.00
37-2014	1/25/14	various	\$3,000.00
38-2014	1/25/14	various	\$6,000.00
39-2014	1/25/14	various	\$6,000.00
40-2014	1/25/14	various	\$6,000.00
41-2014	1/25/14	various	\$2,500.00

Mr. Quigley motioned to adjourn the meeting at 9:10 p.m. with a second by Ms. Blair, and a unanimous affirmative vote.

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Glen Quigley - Chairman

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William Skomrock, Jr.- Vice Chairman

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Jan Blair

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Marcia Mansfield – Fiscal Officer